



Office of Training
and certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet#

FM-21

Certification Title

**Fire Official
Training**

Identify professional development needs

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1037, 2016 Edition
**4.5.2, 4.5.3, 4.5.4,
4.5.5, 4.5.6**

Task

Identify professional development needs for the Bureau office and staff and prepare implementation of these

Conditions and Outcome

Given the office staffing plan, the candidate shall demonstrate an understanding of development needs and options.

The candidate will complete this task with a minimum of 4 items answered correctly

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Identify development steps for staff						
2	Demonstrate knowledge of available certifications for Bureau staffing						
3	List at least three possible training programs						
4	List at least three skill sets targeted by the training programs						
5	List at least two areas where technological advancement is likely						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

